

COUNTY OF YORK

MEMORANDUM

DATE: June 3, 2003 (BOS Mtg. 06/17/03)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Telecommunications System Upgrade – A Request for Proposal (RFP) was issued and advertised for the replacement of software and hardware to upgrade the County's existing telephone system. The County telephone system was originally installed in Yorktown in 1990 and expanded throughout the years to accommodate the Woltrap Rd. complex, the libraries, and the Griffin-Yeates Center. The system is aging and in need of a software upgrade to maintain sustainability, reduce costs, and take advantage of new technologies and features that are not currently available. The County currently relies on Avaya for remote diagnostics and repair of system software, and according to Avaya, this service will end in 2004/2005, rendering our system vulnerable to failure. Third-party maintenance, if available, would be both expensive and less responsive. Furthermore, the telephones themselves are aging and are well past the industry standard life cycle of seven years. Unfortunately, our existing software will not support replacements now on the market, and this, too, drives us to upgrade. Upgrading to Avaya MultiVantage software would not only ensure sustainability, but would also reduce operating costs significantly and essentially produce close to a two-year payback on the software investment. Finally, upgrading to the latest software and ISDN service will also provide us access to new capabilities and features not currently available. A few of the new features included in the basic upgrade are:

- ~~///~~ Caller ID within County offices that provides location for emergency services dispatch – not now available.
- ~~///~~ Unlimited licenses for phone extensions to cellular phones, allowing select users to receive calls wherever they are with one voice mailbox.
- ~~///~~ Flexibility to upgrade to next-generation telephone sets, including Internet Provider (IP) telephony when desirable.
- ~~///~~ Improved conference call capability and service, allowing multiple conference calls of up to six parties from any location inside or outside the County.
- ~~///~~ Ability to implement "Malicious Call Trace" features to help identify calling locations of individuals making threatening or annoying calls

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~~✍~~ Improved on-line, local area network administration

Ten (10) firms responded to the RFP and three firms were interviewed by the Evaluation Committee. The offer ranked number one was Matrix Technologies (Richmond) and a contract was negotiated in the amount of \$105,847. Sufficient funds are available to complete this project.

Landscape Enhancements: Public Rights of Way Along Route 17 & Route 171 Corridors – An Invitation for Bids (IFB) was issued and advertised to provide professional landscape maintenance services for three (3) years, with an option to renew for an additional two-years (Annual Contract). Services are to include, but are not limited to watering, weeding, mulching, fertilization, corrective pruning, integrated pest management of trees, shrubs, ground covers, and flowers; and weed control in tree, shrub, ground cover, and flower beds, removal of dead plant material, replacement of plant materials and re-planting of seasonal color flowers. Three (3) firms responded to the IFB with the lowest responsive and responsible bidder being Village Greenery (York County) in the amount of \$110,832 for the initial 3-year period (\$189,604 for a full 5-years). Sufficient funds are available in the CIP to complete this project.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy and I recommend they be approved through the adoption of Proposed Resolution R03-103.

Sawyer/3681

Attachment

?? Proposed Resolution R03-103